

# PERSONNEL DEVELOPMENT SEMINARS

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Updated (12/9/2005)

A course catalog of course dates and descriptions is published at the beginning of each fiscal year. Throughout the year, there are undoubtedly changes that need to be made to the schedule.

The website is continuously updated to reflect these changes, but the printed catalog may show incorrect information. Therefore, you may utilize this page to view a list of changes in course dates, as well as any additional sessions that are created. *The most recent changes are listed at the top.*

Course Number	Course Name	Page in Catalog	Details
N/A	ZOOM Into Breakthrough Change	52	The cost per team has been reduced to \$11,500. Performance rebates will no longer be offered.
PT 121	Administrative Law	36, 61	This session has been rescheduled. Date TBD.
PC 811	ITE Access Level 2	35, 48	An additional session has been scheduled for February 1 – 2, 2006.
RM 001	Introduction to Administrative Law	38, 68	Session has been scheduled for February 2, 2006 from 8:30 am – 10:30 am.
MC 311	Overview of State Government Finances	39, 62	Seminar has been rescheduled to November 14, 2005 from 8:30 am – 4:00 pm.
PT 105	Systematic Development of Informed Consent	41, 56	Course has been cancelled.
PT 109	Citizen Participation by Objectives	36, 53	Course has been cancelled.
RM 003	Rule Writing Style	40, 69	Rule Writing Style will be offered on Sept. 28, 2005 instead of Sept. 21, 2005
PC 701	ITE Excel Level 1	49	The catalog incorrectly states the cost of the course as \$115. The correct cost is \$80 per participant
PC 811	ITE Access Level 2	48	The catalog incorrectly states one of the dates as Oct. 9-10. The correct date is Nov. 9-10, 2005
GI 091	Grant Writing	38, 44	An additional session is scheduled for Apr. 28, 2006
GI 200	Grant Seeking	38, 44	An additional session is scheduled for Apr. 14, 2006
GI 300	Grant Management	38, 43	An additional session is scheduled for May 5, 2006
RM 009	Ethics for the Rulemaker	37	The catalog incorrectly states the date of the course as May 2, 2006. The correct date is May 23, 2006 am

PC 114	Crystal Reports 9 Level 1	30	This course is now only 1 day in length with a per person cost of \$160
PC 115	Crystal Reports 9 Level 2	30	This course is now only 1 day in length with a per person cost of \$160